

RwandAir Ltd is the flag carrier airline of Rwanda. It operates domestic and international services to East Africa, Central Africa, West Africa, Southern Africa, Europe and the Middle East from its main base at Kigali International Airport. Our mission is to provide unsurpassed, safe, and reliable services in air transportation, including strategically linking Rwanda with the outside world while ensuring a fair return on investment. As part of the expansion strategy, we are looking for interested, qualified, and competent candidates to fill the following position:

Job title: Security Agent
Department: Corporate Security
Location: Kigali International Airport

1. Key Duties and Responsibilities:

- Has authority to make spot decision and report immediate to his/her superiors
- Conduct security operations on ground during his/her shift, such as security of screened baggage, aircraft security search and checks, security of aircraft on ground and ensure security of inflight catering.
- Report incident/accident at the place of work to put in place appropriate preventive and corrective actions.
- Ensures that passenger's baggage, cargo, mail and courier are safe and protected from the warehouse to aircraft and vice-versa to ensure that there is no act of unlawful interference.
- Ensures that there is proper screening of cargo and freight so that it is made known from unknown.
- Ensures proper handling, carriage of firearms, dangerous, goods and valuables in compliance with set standards.
- Reports safety and hazards, incidents identified during the operations
- Reports security threats and incidents that occurred during the operations.
- Execute specific tasks as assigned by Security Manager Operations or Security Supervisor
- Ensures implementation of security processes, systems, and procedures in accordance with approved International / National Aviation Security Program.
- Liaise with other security staffs working at the Airport on all issues pertaining to aviation security in order to enhance effective and efficient implementation of the RwandAir Security Program.

2. Desired Profile: Required education, Experience, and Abilities

- Minimum education level must have a university degree in any field
- A sound knowledge of aviation security,
- A good knowledge of criminal procedure and investigation skills,
- Conflict Management Skills.
- Interpersonal skills.
- Risk Analysis & Threat Assessment.
- Leadership skills
- Strong social skills;
- Strong communication skills, including reading, writing, and fluent communication in English and one of the popular local languages, with the knowledge of French being an added advantage
- Ability to deal with stress;
- Physical and mental fitness;
- A good memory and ability to concentrate;



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- Ability to work effectively as part of a team or alone;
- Ability to be assertive and effective;
- Having good working relations with airport security and migration is an added value,
- Basic Computer Skills
- Below 30 years of Age.

3. How to Apply:

- An application letter addressed to the Chief HR & Administration Officer;
- Recent Curriculum Vitae.
- A photocopy of the Passport/National ID.
- Copies of Degree/Diploma certificates
- Copies of relevant certificates.
- Three referees

The deadline for submitting application documents (Only PDF Format) is **October 08th, 2026**. Please apply via the link: <https://erecruitment.rwandair.com/>