

RwandAir Ltd is the flag carrier airline of Rwanda. It operates domestic and international services to East Africa, Central Africa, West Africa, Southern Africa, Europe and the Middle East from its main base at Kigali International Airport. Our mission is to provide unsurpassed, safe, and reliable services in air transportation, including strategically linking Rwanda with the outside world while ensuring a fair return on investment. As part of the expansion strategy, we are looking for interested, qualified, and competent candidates to fill the following position:

Job Title: IT Systems Auditor
Reports to: Manager, IT Systems Auditor
Department: Internal Audit
Duty Station: Kigali International Airport (KIA)

Job Purpose

This role is responsible for the planning and execution of IT systems audits, assistance, and support of operational and financial audits, the results of which will help the business manage risk, improve or develop efficient and effective business processes, identify and communicate best practices, and foster appropriate control levels for business and financial risks.

1. Key Duties and Responsibilities:

- Perform a variety of technical and complex auditing activities of automated information systems and operations.
- Document and analyze various procedures for the area to be audited, test production and application system, and make recommendations for incorporating adequate and cost-effective controls.
- Review and recommend appropriate audit trails of automated systems in the process of development.
- Perform comparative studies and evaluate the effectiveness of procedures.
- Review distributed/centralized systems for the reliability of output, adequacy of controls, and adherence to established standards of operation.
- Audit information processing operations.
- Provide training and technical support for non-information technology audit staff.
- Prepare a variety of technical and analytical reports and correspondence, documenting findings and recommendations.
- Guide emerging operational, legal, and regulatory compliance matters.
- Perform any other duties that the supervisor may assign.

2. Desired Profile: Required education, Experience, and Abilities

- A bachelor's degree or equivalent certification in Computer Science, Information Technology and Engineering, or any relevant domain.
- IT Audit and Security professional qualifications such as CISA, ISO 27001, CISM, and CEH or in the process of acquiring one.
- A minimum of 2 years of experience in information systems auditing or a minimum of 3 years of technical support experience in aviation industry.
- Knowledge of principles and practices of information systems analysis.
- Understanding of methods and techniques used in performing internal audits.



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- Experience in modern office procedures, methods and equipment, including computers.
- Understanding of operational characteristics of applicable auditing software packages.
- Demonstration of principles of analytical report preparation.
- Knowledge of pertinent codes and regulations governing internal auditing procedures.
- Ability to implement performance management systems, give candid performance feedback and provide support to professional development efforts linked to strategic objectives.
- A good understanding of Risk management and audit processes.
- Strong organisational and analytical skills and detail-oriented.
- Ability to demonstrate excellent interpersonal skills.
- Ability to observe and understand business processes ensuring processes are documented thoroughly and accurately.

3. How to Apply:

- An application letter addressed to the Chief HR & Administration Officer;
- Recent Curriculum Vitae;
- Copies of Notarised Degree/Diploma certificates
- Relevant certificates;
- Copies of academic papers;
- A photocopy of the Passport/National ID;
- Three referees

The deadline for submitting application documents (Only PDF Format) is **October 08th, 2026**. Please apply via the link: <https://erecruitment.rwandair.com/>